



# Parent Camp Manual 2019



**The active and fun  
camp for your child!**

Welcome to our Courts Plus Camp program. Courts Plus Camp serves children ages 3-14 years of age. Make sure you pick up your camp calendar and check for weekly newsletter or other information from your camp director.

We will need the following forms back to us before your child is dropped off in our program:

- child information form
- Medical Dispenser Form (if your child will need any medicine administered during camp.

Camp runs June 3-August 16. We will adjust our schedule to accommodate School District 205's schedule in order to serve our families. Our parent meeting is May 25 at 9 a.m. at Courts Plus in the Café.

Our purpose is to provide an active environment that emphasizes fitness and fun in a supportive and child centered way. Courts Plus Campers make use of Plunkett Park and Courts Plus and all of the fitness we have to offer. Tennis lessons, swimming and walking field trips, and bus field trips are part of the fun for our full day campers. Half day campers ages 3-6 years in our preschool camp stay at Courts Plus, and enjoy tennis, sports, games, playing at the park, making crafts, and other fun activities on site.

We will provide a camp shirt. Please make sure you send this with your child, especially for field trip days. You will need to send a back pack and water bottle for your child. **Please pack a healthy lunch each day for those staying full day. Send your child with sunblock. You may want to send a spare set of clothes for your child for back up, for younger campers. Children should wear gym shoes each day, a hat to shade the sun is also recommended. Dress for sports and fitness and some messy fun!**

All fees are included in our camp registration. You may occasionally be asked to send a few dollars \$5 or less for a treat for your child.

**Our Camp Coordinator is Debbie Daly, BA.ED. Debbie is currently teaching for School District 45, and also an instructor at many surrounding park districts for dance. Mike Riley is our Full Day Camp Director, Mike Riley. Mike is a college student, majoring In business at Augustana, plays on the football team, and returning for his second year at Courts Plus, coached basketball, football camps, and is an avid sports fan.**

**Kelly Reynolds, MA ED. is the Preschool Half Day Director. Kelly is returning for her second year at Courts Plus, has two young children, and teaches at Trinity Preschool in Villa Park.**

**Other returning and new staff can introduce themselves at our parent meeting on May 25 at 9 a.m.**

**Courts Plus Full Day Campers, 9 a.m-3 p.m. ages 5-14 years,** will be signed in at Plunkett Park by the camp supply shed and path. Make sure you let us know any changes or special requests needed for your child as you sign in, in writing. Sign in as early as 8:50 a.m. and pick up is 3-3:10 p.m. If it is raining, we will have sign in at Courts Plus, at a table by Kids Plus.

**Half Day Preschool Camp** will be signed in by the basketball area of Plunkett Park. You can sign in at 8:50 a.m. for morning, 12:20 p.m. for afternoon. If your child is staying for lunch & play, you will need to pack a lunch, and sign a waiver.

**Half Day Camps, ages 5-12 years, 9-noon and 12-3 camps** will sign in and out in Courts Plus Café. Director is Alice Bey Pugh, MA ED.

**Extended Care Camp 6:30 -9 a.m. & 3-6 p.m.** will be signed in and out of Kids Plus with Lucy Needham and Emma Nicholson. Camp counselors will walk these children to their camp location and pick them up from camp to bring into the extended care. We will have our easel of where to pick up your child if we leave Kids Plus for sports or fitness or fun.



### **Expected Behavior:**

Courts Plus Counselors are trained to provide a positive environment, where each child can succeed and have fun. We will redirect negative behavior to positive behavior whenever possible. We ask you to go over acceptable behavior with your child, and behavior that is not allowed at camp. We will contact you if your child displays any of the following behavior: bad language, uses physical harm or bullies another person, spitting at another camper or counselor, is disruptive to our program to where others cannot enjoy the camp, or misuses the equipment to where it is a safety hazard, or would break. We will let you know upon pick up time if your child has unacceptable behavior. If this behavior continues, we may need to meet with you and have you sign a behavior report. We may try to come up with an alternate plan that allows your child to succeed within our program. If the behavior continues to a third time, you may be asked to find an alternate program for your child that is a better fit.

### **Attendance:**

Please let us know if you need any attendance changes as soon as possible. This helps with our staffing and planning. We also want to report contagious illnesses when that pertains.

### **Refunds:**

You will receive a refund for camp if you notify us of any changes in attendance the Thursday before the session starts, or if you have a note from your physician regarding an illness. You can choose a credit on your Elmhurst Park District Account, or a \$5 administrative fee is applied.

### **Late pick up fee:**

There will be a \$5 fee for any pick up later than 15 minutes of the end of the program. If you have an unusual circumstance, or need, you can call 630-993-8902 or 630-833-5064 and ask for your child to attend the extended care program. Our extended care program provides a safe and fun place for campers so that each family can participate in our great camp!

### **Electronic Devices and Cell Phones:**

Phones and other devices are not allowed in camp. If you need to speak with your child, you can call 630-993-8902, or 630-833-5064. Courts Plus is not responsible for cell phones or other items you send your child with. We want the children involved in face to face social activities that promote fitness.

**Lost & Found Items:** Courts Plus Camp will have a lost and found bin in the camp equipment shed. We ask you to let your child know to keep their belongings in their back packs. We are not responsible for lost items.

**Contact:** You can contact Carolyn Kelley at 630-993-8902, [ckelley@epd.org](mailto:ckelley@epd.org) at any time. You will get a reply within 24 hours. Emergency contact is 630-833-5064. Each Camp Director will have a camp phone, and we will be able to coordinate so that you can get ahold of your child as needed for any emergency situation.

**Camp Counselors are CPR and First Aid Certified through the American Heart Association**, if there is an emergency, we will call 911 and contact you. Camp staff will accompany any child who is transported by ambulance, until a parent or emergency contact person for that child arrives.

If you have any questions or comments regarding camp, please feel free to contact Carolyn Kelley, Courts Plus Camp Supervisor at 630-993-8902. Thank you for being the best part of our summer, at Courts Plus!

